



GREATER TZANEEN MUNICIPALITY



SUPPLY CHAIN MANAGEMENT UNIT DEPARTMENT: FINANCIAL SERVICES

BID DESCRIPTION: REQUEST FOR PROPOSAL ON ASSET MANAGEMENT FOR GREATER TZANEEN MUNICIPALITY

BID NO :SCMU 06/2017

Bids are hereby invited from experienced service providers for request for proposal on asset management for Greater Tzaneen Municipality. Bid documents are obtainable at Finance Department – Supply Chain Management of Greater Tzaneen Municipality; Agatha Street, **upon non-refundable fee of R250.00 per document payable at the Revenue Offices: Civic Centre, Agatha Street.**

Interested service provider must give proof of the following documents to avoid disqualification:

Original TAX clearance certificate; Company experience (attach appointment letters or order), Key personnel Experience (attach CV and Certified Qualification), proof of unqualified audit report on asset in the past three years; Original or certified copy of B-BBEE Certificate; certified ID copies; Company registration / CK form.

Completed bid documents with attachments must be in a sealed envelope and deposited into the bid box of Greater Tzaneen Municipality, Civic Centre, Agatha Street, marked as Bid No: **SCMU 06/2017; postal address & contact details of the bidder.**

Bid document will be available on date of advert.

Closing date: 04 April 2017 @ 12:00. Public bid opening will be held at the Council Chambers immediately after closing.

EVALUATION OF BIDS

N.B: The evaluation of the bid will be conducted in two stages. First stage will be the assessment on functionality: Key personnel Experience (attach CV and Certified Qualification) – 30 Points, Proof of similar work experience (attach Appointment letters or order) – 40 Points, Project Plan – 30 points; and only bidders that obtain 70 points in functionality will be evaluated in terms of 90/10 Preference point scoring system, where 90 points will be allocated for price only and 10 points will be allocated based on the Broad Based Black Economic Empowerment (B-BBEE) status level of contributor. Contract period: 36 months.

BIDDERS SHALL TAKE NOTE OF THE FOLLOWING BID CONDITIONS

- Greater Tzaneen Municipality Supply Chain Management Policy will apply;
- Broad Based Black Economic Empowerment (B-BBEE) Act will apply;
- Greater Tzaneen Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the whole or part of the bid;
- Council reserves the right to negotiate further conditions and requirements with the successful bidder;
- Council reserves the right not to appoint;
- No bidder will be appointed if they are not registered in Central Supplier Database,
- Contract period: 36 Months;
- Council have the right to appoint more than one bidder;
- Bids which are late, incomplete, unsigned, faxed or emailed will not be accepted.

Technical enquiries should be directed to Mr. T.A. Ramokgano @ 072 174 8284 and Administrative enquiries should be directed to N.L Mashao@ 076 813 4063

Mr. S.R. Monakedi
Municipal Manager
Greater Tzaneen Municipality